

**UK Overseas Territories and Crown Dependencies  
Training and Research Programme Steering Group**

Actions from meeting held 28<sup>th</sup> April 2010

<b>ACTION</b>	<b>Deadline</b>	<b>Progress</b>
<p><b>ACTION 1.1 – JNCC</b> to draw up three documents and finalise with University of Reading:</p> <ul style="list-style-type: none"> <li>• MoU between OT Steering Group and University of Reading</li> <li>• Action Plan detailing what gets delivered under the MoU</li> <li>• Contract between JNCC and University of Reading detailing financial arrangements</li> </ul>	28/05/10	<p>Sent 23 June 2010.</p> <p>Link to work programme <a href="#">Objective 2</a> (ref 2.1.1) July 2010 update</p>
<b>ACTION 1.2 – All members</b> to send Sugoto Roy details of a project they could collaborate on with support from Fera in the next 6 months	28/10/10	Ongoing
<b>ACTION 1.3 – Sugoto Roy</b> to keep the Steering Group updated of developments on development of regional expertise via email to the Secretariat	Ongoing	Ongoing
<b>ACTION 1.4 – Nick Rendell</b> to send Tara details of Falkland environmental student	12/05/10	DONE
<b>ACTION 1.5 – ALL MEMBERS</b> to provide a brief update on new research in their territories. Send to Elizabeth Moore ( <a href="mailto:Elizabeth.Moore@jncc.gov.uk">Elizabeth.Moore@jncc.gov.uk</a> ) for collation and circulation to the Steering Group	18/05/10	Received Ascension and St Helena, incorporated into <a href="#">work programme</a> quarterly update July 2010 under territories research priorities
<b>ACTION 1.6 – Tara</b> to send details of the Review of the UKOT publication to the CDs inviting them to participate.	18/05/10	DONE
<b>ACTION 1.7 – ALL MEMBERS</b> to notify Tara if they are able to act as lead author for their territory.	18/05/10	DONE
<b>ACTION 2.1 – Gina</b> to develop a proposal for OTs to be part of a cost/benefit analysis for climate change and circulate to the Steering Group.	18/05/10	Sec checking if this is still to be pursued (23/06/10)
<b>ACTION 3.1 – Kedell Worbys</b> to circulate a note providing an update on the IDGBOT meeting held on 14 April 2010 to the Steering Group	18/05/10	DONE – Secretariat circulated note of IDGBOT 23/06/10
<b>ACTION 6.1 Nikki</b> to email request for marine biologist contact details to Steering Group	18/05/10	DONE