

**UK Overseas Territories and Crown Dependencies
Training and Research Programme Steering Group**

Actions from meeting held 28th April 2010

ACTION	Deadline	Progress
ACTION 1.1 – JNCC to draw up three documents and finalise with University of Reading: <ul style="list-style-type: none"> • MoU between OT Steering Group and University of Reading • Action Plan detailing what gets delivered under the MoU • Contract between JNCC and University of Reading detailing financial arrangements 	28/05/10	
ACTION 1.2 – All members to send Sugoto Roy details of a project they could collaborate on with support from Fera in the next 6 months	28/10/10	
ACTION 1.3 – Sugoto Roy to keep the Steering Group updated of developments on development of regional expertise via email to the Secretariat	Ongoing	
ACTION 1.4 – Nick Rendell to send Tara details of Falkland environmental student	12/05/10	DONE
ACTION 1.5 – ALL MEMBERS to provide a brief update on new research in their territories. Send to Elizabeth Moore (Elizabeth.Moore@jncc.gov.uk) for collation and circulation to the Steering Group	18/05/10	
ACTION 1.6 – Tara to send details of the Review of the UKOT publication to the CDs inviting them to participate.	18/05/10	
ACTION 1.7 – ALL MEMBERS to notify Tara if they are able to act as lead author for their territory.	18/05/10	
ACTION 2.1 – Gina to develop a proposal for OTs to be part of a cost/benefit analysis for climate change and circulate to the Steering Group.	18/05/10	
ACTION 3.1 – Kedell Worbys to circulate a note providing an update on the IDGBOT meeting held on 14 April 2010 to the Steering Group	18/05/10	
ACTION 6.1 Nikki to email request for marine biologist contact details to Steering Group	18/05/10	