

**UK Overseas Territories and Crown Dependencies
Training and Research Programme
Steering Group Workshop.
25th and 26th January 2012. JNCC Peterborough**

Day 1: 25th January 2012: Chair Mat Cottam, Cayman Islands

Time	Activity	Format
09:00 - 09:30	Arrival	
09:30-10:30	<i>Introductions and outline of the workshop aims and objectives (Tony Weighell, JNCC)</i>	Round table introductions and brief explanation (15 mins)
	<i>Display & explanation of zero draft (Elizabeth Moore, JNCC)</i>	Display (10 mins)
	Overall comments Are we happy to move forward with these objectives? (Tighe Geoghegan, facilitator)	Discussion (20 mins)
	<i>FCO – OT White Paper & Strategy (Heather Windle, FCO)</i>	Brief synopsis and discussion (10 mins)
10:30 – 10:45	Coffee break	
10:45 – 12:15	<i>Defra – setting the perspective; Darwin funding & challenge fund (Eric Blencowe, Defra)</i>	Brief synopsis and discussion (10 mins)
	What should we do over the next 3 years? Obj 5: Implementation of research priorities (Tighe Geoghegan, facilitator)	plenary discussion (30 mins)
	<i>Univ of Reading – Outputs from MOU (Katherine Booth Jones, Univ of Reading)</i>	Brief synopsis and discussion (10 mins)
	What should we do over the next 3 years? Obj 4: Collaboration with tertiary education facilities in the OTs and in OT regions (Tighe Geoghegan, facilitator)	plenary discussion (30 mins)
	<i>RBG Kew – student workshop 2012 (Colin Clubbe, RBG Kew)</i>	Brief synopsis and discussion (10 mins)
12:15 - 13:15	Lunch	
13:15 - 14:45	What should we do over the next 3 years? Obj 3: Activities to enhance knowledge transfer between OTs (Tighe Geoghegan, facilitator)	plenary discussion (45 mins)
	What should we do over the next 3 years? Obj 2: Access to UK-based research and advisory expertise (Tighe Geoghegan, facilitator)	plenary discussion (45 mins)
14:45 - 15:00	Coffee Break	
15:00 - 16:00	What should we do over the next 3 years? Obj 1: Training and capacity building for individuals and organisations in the OTs/CDs (Tighe Geoghegan, facilitator)	Discussion (45 mins)
	Feedback and summary of day (Tighe Geoghegan, facilitator)	Summary of outputs of the day and where we go tomorrow

JNCC to circulate results from day 1 discussion to remote participants

Remote participants to send comments to JNCC and issues for discussion on day 2

Day 2: 26th January 2012: Chair Nick Rendell, Falkland Islands

Time	Activity	Format
09:00-09:30	Arrival and coffee	
09:30-10:30	<i>Circulation of copies of day 1 draft</i>	Discussion, amendments/clarification (10 mins)
	<i>Go through comments from remote participants</i>	Plenary discussion, amend spreadsheet or raise queries (50 mins)
10:30 – 11:00	Coffee break	
11:00 – 12:30	<i>Prioritisation and resources required (human skills, technical etc)</i> (Tighe Geoghegan, facilitator)	Prioritisation of actions + attempts at identifying key resources (90 mins)
12:30- 13:30	Lunch	
13:30 - 14:00	Introductions and recap on outcomes of yesterday and this morning	Linking in remote participants and introducing them
14:00- 16:00	What should we do over the next 3 years and what are the priority actions? Overall comments (Tighe Geoghegan, facilitator)	Discussion (20 mins)
	Obj 1: Training and capacity building for individuals and organisations in the OTs	Discussion (20 mins)
	Obj 2: Access to UK-based research and advisory expertise	Discussion (20 mins)
	Obj 3: Activities to enhance knowledge transfer between OTs	Discussion (20 mins)
	Obj 4: Collaboration with tertiary education facilities in the OTs and in OT regions	Discussion (20 mins)
	Obj 5: Implementation of research priorities	Discussion (20 mins)
16:00-16:45	Membership of OT and CD Steering Group (Tony Weighell, JNCC)	Discussion (45 mins)
16:45-17:00	Feedback and summary of day + forward look. (Tony Weighell, JNCC)	Summary of outputs of the day and what happens from here.