



The one hundred and seventeenth meeting of the
Joint Nature Conservation Committee to be held
at 08.45 on 29th November 2018
JNCC, Monkstone House, City Road, Peterborough, PE1 1JY

This paper was provided to the Joint Committee for decision/discussion
or information. Please refer to the minutes of the meeting for
Committee's position on the paper.

To view other Joint Committee papers and minutes visit <http://jncc.defra.gov.uk/page-2671>

To find out more about JNCC visit <http://jncc.defra.gov.uk/page-1729>

Annex 1

Action points from Joint Committee meetings

June 2018

| Action | Person responsible | Progress update |
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| 9.2.i Annual report from ARAC (JNCC 18 22) AP02 Mrs Quince to develop a simple summary of ARAC responsibilities and purpose to communicate to staff to help increase engagement with ARAC and the work of internal audit. | Mrs Quince | In progress |
| 17.3 Joint Committee self-assessment (Official sensitive) (JNCC 18 30) AP07 Professor Galbraith and Mrs Quince to refine the effectiveness survey for approval by Professor Gilligan. | Professor Galbraith/Mrs Quince | Delayed |

September 2018

| Action | Person responsible | Progress update |
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| 3.1 Declarations of interests AP01 Mrs Elliott to circulate the register of members' interests. | Mrs Elliott | Completed |
| 6.3.i Chief Executive's report on topical issues (Official-sensitive) (JNCC 18 33) AP02 Mr Yeo to highlight the pay issue to Defra and the depth of dissatisfaction felt by staff and its impact on staff morale in JNCC. | Mr Yeo | Completed |
| 10.7 External factors affecting JNCC (Official-sensitive) (JNCC 18 35) AP03 Mr Banner to circulate to members the link to Mr Gove's evidence at the | Mr Banner | Completed. Link sent to Professor Gilligan and Mr Yeo on 20 September. |

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| Environmental Audit Committee. | | |
| 11.2 Update on JNCC's EU exit activities (Official-sensitive) (JNCC 18 36) AP04 Mr Rose to produce a paper on JNCC's international opportunities for the November Committee meeting. | Mr Rose | Paper to be presented to committee in November 2018. |
| 14.2.vi Corporate communications strategy (Official-sensitive) (JNCC 18 39) AP05 Mr Brooks to circulate to members intersessionally a timeline for completing the website refresh. | Mr Brooks | The timetable for completing the website is still evolving. The Chair was briefed on the current status on 24 October and the Committee will be briefed at the November Committee meeting. |
| 14.2.vi Corporate communications strategy (Official-sensitive) (JNCC 18 39) AP06 Mr Hill to place a message on the current website to advise visitors that the website is currently under reconstruction | Mr Hill | Completed |
| 17.3 Science audit in JNCC (Official-sensitive) (JNCC 18 42) AP07 Professor Maggs to revise the proposals for a JNCC science audit. | Professor Maggs | Dr Michael Pocock (CEH), an expert in using interviews to acquire data, has agreed to be involved in the interview process and be consulted on the report, to provide expertise and QA. |