

# JNCC Support Co - 29<sup>th</sup> Meeting

## Unconfirmed Minutes

Date: Thursday 12 <sup>th</sup> June 2014	Time:12:30
Venue: Monkstone House, City Road, Peterborough, PE1 1JY	

### Present

Mr Peter Archdale

Council for Nature Conservation and the Countryside

Mr Guy Duke

Independent member

Professor Chris Gilligan (Chair)

Independent chair

Dr Joe Horwood

Natural England

Dr Hilary Kirkpatrick

Council for Nature Conservation and the Countryside

Mr Ian Ross

Scottish Natural Heritage

Dr Susan Walker

Scottish Natural Heritage

Judith Webb

Independent member

Mr Marcus Yeo

JNCC

### In attendance

Mr David Burton (item 4)

JNCC

Mrs Sue McQueen

JNCC

### Apologies

Dr Bob Brown, Professor David Hill, Professor Michel Kaiser, Professor Peter Matthews, Professor Lynda Warren.

## 1. Chairman's opening remarks

- 1.1. Professor Gilligan welcomed everyone to the twenty-ninth meeting of the JNCC Support Co Board of Directors.

## 2. Declaration of interests

- 1.1. No interests were declared.

### **3. Amendments to the minutes of the November 2013 Board meeting (BD14 N01)**

- 1.2. The minutes of the November 2013 Board meeting were agreed without any amendments.

### **4. JNCC Annual Report and Accounts for the year ended 31 March 2014 (BD14 P01)**

- 1.3. Professor Gilligan welcomed Mr Burton, JNCC's Finance Manager, to the meeting.
- 1.4. Mr Burton introduced the paper which presented the JNCC Annual Report and Accounts for the year ending 31 March 2014. Mr Burton advised that the outstanding issue relating to the pension figures had now been resolved.
- 1.5. The Board noted the recommendation by the Audit and Risk Assurance Committee that it approve the Annual Report and Accounts, as reported at the Joint Committee meeting earlier in the day.
- 1.6. The Board:
  - i. delegated to Mr Yeo confirmation that the issue relating to the pension figures had been satisfactorily resolved;
  - ii. approved the Annual Report and Accounts for the year ending 31 March 2014, subject to Mr Yeo's confirmation of the pension figures;
  - iii. authorised the Company Secretary to lodge the accounts with Companies House;
  - iv. authorised the Chief Executive to arrange for the accounts to be laid before the Houses of Parliament and the Scottish Parliament;
  - v. authorised the Chief Executive to sign the letter of representation for the year ended 31 March 2014.