

UK Overseas Territories and Crown Dependencies Training and Research Programme

Agenda

UKOT & CD Training and Research Programme Work Programme

September 2011

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OT and CD Steering Group Training and Research Programme

Meeting 9

7th September 2011

1400-1600 BST

Annotated Agenda (Chair: Andy McCutcheon, Guernsey)

1400-1600 OT and CD Training and Research Programme update session

Items requiring a decision

1. 3.2.1 Standardisation of assessments e.g. EIA - best practice [EM]

Update on creation of new webpage resource – others invited to add links/documents to share.

What would you like to see developed on this. There are various options (list probably not exhaustive). It would be good to know from each of you what is the minimum that would be useful and the maximum (ideal) if money/time no barrier from the following list – feel free to add further ideas/thoughts:

- Summary web page with links to existing UKOT/CD EIA guidelines
- Single EIA guidelines/best practice for UKOTs/CDs
- Bullet points of what to include on EIA (as a minimum)
- Sharing of EIA's via huddle
- A.N. other idea?

Discussion items

2. Review of work programme – January 2012 [EM]

Set date (e.g. Tues 24 - Wed 25 Jan 2012?) and discuss who would like to attend in person and how best to run it?

- Start with outline from current work programme and agreement on areas to take forward/areas to remove (if complete, no longer relevant etc). Do we progress some ideas in the morning with the people that are attending and then share for afternoon session with the group.
- Flyer to summarise achievements from work programme.
- Who should be invited to attend?

Information sharing items

3. Update on MSc scholarship [KW/TP]

4. Call for MSc project proposals from Ken Norris – deadline 30 Sept (info circulated in Aug)

5. AOB