



Meeting 4

JNCC-NGO Overseas Territories and Crown Dependencies Group

15th December 2015

To find more about JNCC's OT and CD programme visit:
<http://jncc.defra.gov.uk/default.aspx?page=4079>

JNCC/NGOs Overseas Territories and Crown Dependencies Group

Meeting 3 (Action 1) decided that all papers will have a unique number. UKOTCF has attempted to assemble the substantive papers generated so far, and allocated retrospectively a unique number to each, to provide a basis for future numbering. We have adopted a model which we and others have tested in the situation of joint meetings of several organisations, with a stress on simplicity.

The elements are these:

- a) An initial common component to identify the group that the papers refer to (and make them distinct from any other group using a similar numbering system).
- b) A year. This gives us the options of:
 - i) Restarting element (c) at 01 each year – which allows scope for numbering lost papers, or
 - ii) Running on (c) regardless of year, so that the year code gives a measure of redundancy (helping to spot errors) and helping to find the correct paper when searching in future years, or
 - iii) Provided that we do it this year, dropping the year, and just having one sequence at (c).
(We need to decide between these at the December meeting, to minimise future confusion.)
- c) An incremental number, which can either be reset to 01 each year or run on regardless of year (see above).
- d) A Version date. This helps keep track of the current version, and also prevents revisions of the same paper having to acquire a new number, leading to confusion.

In the table below, we assemble and allocate numbers to existing papers. If any have been missed, information on these would be welcome.

New number	Latest Version	Paper
2014/01	06/01/14	Agenda for meeting on 8 January 2014
2014/02	06/01/14	JNCC's Overseas Territories and Crown Dependencies Programme
2014/03	06/01/14	IUCN National Committee UK (NCUK)
2014/04	06/01/14	Falklands Conservation – role and priorities
2014/05	06/01/14	The South Georgia Heritage Trust (SGHT)
2014/06	07/01/14	UK Overseas Territories Conservation Forum
2014/07	04/03/14	Final agreed note of [first] meeting, 8 th January 2014
2014/08	24/06/14	Agenda for meeting on 1 July 2014
2014/09	Version agreed 1 st July 2014 (07/07/14)	Terms of Reference and Ways of Working
2014/10	24/06/14	JNCC Overseas Territories strategic priorities for 2016-2017 (including: Annex 1: State of Nature Partnership Terms of Reference – Draft Annex 2: Some ideas for biodiversity conservation objectives for UK Overseas Territories and Crown Dependencies, derived from international agreements, Environment Charters, strategies for their implementation, assessments of progress by territories, discussions at UKOTCF-organised conferences for territories etc. [from UKOTCF Workshop on UK objectives for biodiversity conservation in the UK Overseas Territories and Crown Dependencies, held on Tuesday 28th June 2011, at the Linnean Society, Burlington House, Piccadilly, London]
2014/11	22/07/14 (Agreed version)	Note of meeting 1 July 2014
2014/12	07/07/14	Email from UKOTCF to Group participants on 7 th July 2014
2014/13	07/07/14	Attachment with structure for requested information
2014/14	23/08/14	Proposed priority conservation actions for the UKOTs/CDs – August 2014 (Paper 3 for 3 rd meeting on 12 th September 2014 on the draft agenda and the paper itself; Paper 2 on the final agenda)
2014/15	01/09/14	Agenda for meeting on 12 th September 2014
2014/16	01/09/14	UK Overseas Territories Biodiversity Data Access Project (Paper 1 for 3 rd)

		meeting on 12 th September)
2014/17	01/09/14	Paper 4: Life Lionfish project update (Paper 4 for 3 rd meeting on 12 th September 2014 on the draft agenda and the paper itself; Paper 3 on the final agenda)
2014/18	16/12/14 (final)	Note of 3 rd meeting held on 12 th September 2014
2014/19	08/10/14 (latest draft)	Action tracker (Actions for 3 rd meeting need correcting to the final draft/agreed note)
2014/20	08/11/14 (draft)	Agenda for 4 th meeting on 15 th December 2014
2014/21	18/12/14 (latest version)	List of Papers
2014/22	18/11/14 (latest version)	Circulation list
2014/23	10/12/14	UK Overseas Territories Biodiversity Data Access Project
2014/24	10/12/14	Mapping UK organisations' targets for the Overseas Territories (originally numbered 2014/22 in error)
2014/25	10/12/14	Spreadsheet accompanying Paper 2014/24
2014/26	In draft being checked prior to circulation	Note of 4 th Meeting held on 15 th December 2014
2014/27	22/12/14	Further work on shared priorities (note from JNCC)
2014/28		
2014/29		
2014/30		
2015/01	07/01/15	JNCC/NGO Overseas Territories and Crown Dependencies Group Shared Priorities Sub-Group Agenda for meeting on 12th January 2015
2015/02	27/01/15 draft	Note of 1 st meeting of JNCC/NGO Overseas Territories and Crown Dependencies Group Shared Priorities Sub-Group
2015/03	10/02/15	Proposed priority conservation actions for the UKOTs/CDs re-sorted into Priority Themes – February 2014
2015/04		
2015/05		
2015/06		
2015/07		