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JNCC SUPPORT CO.
BOARD OF DIRECTORS

FIRST QUARTER MONITORING REPORT

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1. Introduction

- 1.1. The paper presents the non-financial monitoring against targets for the first quarter of the current year, i.e. 1 April to 30 June 2005. For the first quarter 2005/06 there are 332 separate project targets and 63 programme targets, which are used by managers to manage their projects.
- 1.2. Each quarter, project managers are asked to report on progress against their targets. They are asked to categorise each target as either on track, not on track or at risk. As at 30 June, 41 project targets, representing 12% of the targets, were reported to be either not on track or at risk.
- 1.3. At the present time, the Executive Management Board are looking at ways of improving the reporting on targets, with particular emphasis on reporting on programme targets and identifying key performance targets for reporting to the Company Board. We are also examining ways to improve the definitions used for reporting to ensure that all managers adopt a standardised approach.
- 1.4. At its last meeting, the Board asked that a small number of performance indicators should be selected so that the Board could monitor performance of the business. Owing to other priorities this work has not yet been completed. It is, therefore, planned to report to the Board at your December meeting on both a selection of key performance indicators and a redesigned monitoring report.
- 1.5. The Board is asked to note the contents of this report.

2. Actual Performance against target

- 2.1. 41 project targets were reported to be either not on track or at risk. None of the targets missed are targets which are key to the on-going viability of the business. A breakdown, by programme is given below.
- 2.2. *Strategic Vision* - all 5 project targets are considered to be on target.
- 2.3. *Surveillance and Monitoring* - of 42 project targets, 12 were considered to be either not on track or at risk.
- 2.4. *Access to Information* - of 20 project targets, 1 was considered to be at risk.

- 2.5 *Policy relevant information and reporting* - of 17 project targets, 3 were considered to be either not on track or at risk.
- 2.6 *Global Advice* - all 42 project targets are considered to be on target.
- 2.7 *European Advice* - of 31 project targets, 4 were considered to be either not on track or at risk.
- 2.8 *Standard and Target Setting* - of 20 project targets, 2 were considered to be either not on track or at risk.
- 2.9 *UK Strategic Policy Advice and Off-shore Marine Casework* - of 58 project targets, 2 were considered to be either not on track or at risk.
- 2.10 *Strategy for surveillance, reporting and research* - of 12 project targets, 1 was considered to be not on track.
- 2.11 *Marine mapping and area protection* - of 27 project targets, 5 were considered to be either not on track or at risk.
- 2.12 *Nature Conservation in the Overseas Territories* - all 6 project targets were considered to be on target.
- 2.13 *UK's Global Impact* - all 5 project targets were considered to be on target.
- 2.14 *Support Services* - of 47 project targets, 11 were considered to be either not on track or at risk.
- 2.15 Although there are many reasons why targets are not on track, two reasons seem to contribute to a number of targets being at risk or not on track. These are lack of resources or some external factor, such as a partner failing to complete work.